

# Microsoft 365 1st Quarter | 2026



## News, Features, & Updates

### Teams:

- **New Teams Calendar Experience**
- **Trust Indicators**
- **Activity in Other Accounts and Orgs**



#### Where Did Your Teams Files Go?

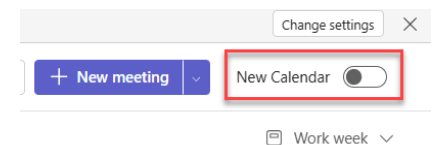
Wondering where the Files tab went in Microsoft Teams? All of your files are now under the **"Shared"** tab. Everything you need is still there. The "Shared" tab puts all your channels' documents, files, and links together in one easy-to-find place.

## New Teams Calendar Experience:

A new calendar view is now available in Teams, making scheduling easier. You can set up meetings more easily with a cleaner, simpler form, view past meeting details and recaps, display your work location, book meeting rooms easily, and pop your calendar into its own window.

**To try it**, toggle "New Calendar" at the top of your Teams Calendar. To switch back to the **classic view**, click the three dots (...) next to "Filter applied" and toggle "New Calendar" off.

To learn more, click here: [Get started with the new calendar in Microsoft Teams](#)



## Teams Trust Indicators:

**Available in early March:** Teams will show **Trust Indicators** when you collaborate with guests or participants outside of the State of Delaware network. Badges will appear next to names in **chats, meetings, search results, notifications, and profile cards when external participants are present.** Teams will also display a **banner** above the message box in chats, meetings, or channels with external participants. These **visual cues** help you quickly see who is external so you can share information safely.

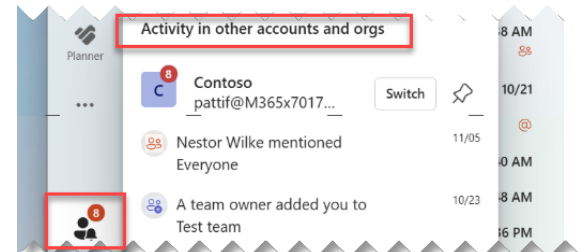
**Trust Indicators** serve as **safeguards** to help you think about what you share when external participants are present. Even if you do not collaborate externally often, these tools help keep information **secure**.

To learn more, click here: [Teams Trust Indicators](#)

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## Activity in Other Accounts and Orgs:

**Available in late March:** Microsoft Teams is adding a new **activity** panel so you can see notifications from multiple Teams accounts or organizations in one place, making it easier to stay on top of everything.



**Who will see it:** Only users who **collaborate in more than one Teams tenant** outside the State of Delaware. If you don't, the feature won't appear for you.

**What to look for:** A **new icon in the bottom-left sidebar** will show a count of missed notifications across all your accounts. Click it to see notifications grouped by organization, open them without losing your main context, and pin up to **three tenants** to stay updated even when there is no new activity.

To learn more, click here: [Activity in other accounts and orgs](#)

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## O365 Resources and Learning Links

### [LAUNCH THE DELAWARE LEARNING CENTER \(DLC\)](#)

Note: While our M365 licenses are a governmental (GCC) version, the Microsoft commercial-based courses found on the DLC, produced by CyberU, provide relevant and valuable training.

[Office365  
Website](#)

[O365  
Applications](#)

[Message  
Center](#)

[Learning  
Pathways](#)

[Training  
Resources](#)

**Want to know more about M365? Check out the links above!**

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Distributed to State of Delaware Employees on March 17, 2026

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