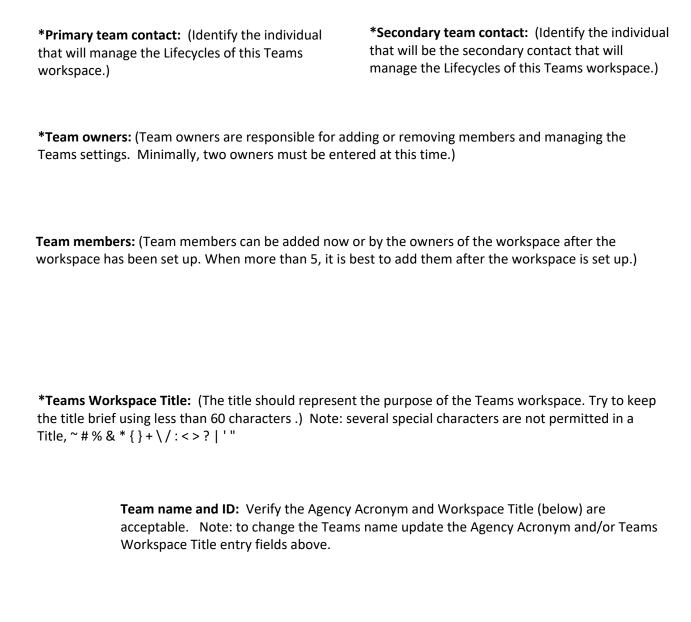
## Request a Workspace MyHub Template (fillable form)

Complete this template to ensure all required data is readily available to the individual that will be entering the workspace request in MyHub. (\* a required field)

				n
or Committee Teams w	vorkspace (when se	elected answer th	e following question	on).
•			through the Chief S	Security Office.)
		ce does not perm	it guest members.,	)
hat will be maintained i	n this Teams works	space. Select the	Data Classification	
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	· ·	ssist the approver	rs to better unders	tand
	n agency division/unit/ or Committee Teams were Do individuals with an Teams workspace?  (Note: non-@control of the Committee Teams workspace)  (Note: non-@control of the Committee Teams workspace)  (Note: Organize Teams workspace)  (Note: Note: Organize Teams workspace)  (Note: Organize Teams workspace)	n agency division/unit/team) to work and cor Committee Teams workspace (when see Do individuals with an email address other Teams workspace?  Yes  (Note: non-@delaware guests midization (Division/Unit) Teams workspace  (Note: Organization type workspace)  nest level of Data classification? (Select the hat will be maintained in this Teams works an more about classification categories. Date of Data classification categories. Date of Data classification categories. Date of Data classification categories are considered to the Teams workspace? (This may or may nefix for the Teams workspace name.) Select the Teams workspace name of the Teams wo	reasency division/unit/team) to work and collaborate togeth or Committee Teams workspace (when selected answer the Do individuals with an email address other than "@delaware Teams workspace? Yes No (Note: non-@delaware guests must be approved a fization (Division/Unit) Teams workspace (Note: Organization type workspace does not permit that will be maintained in this Teams workspace. Select the more about classification categories. Data Classification in more about classification categories. Data Classification is felix for the Teams workspace name.) Select from the drop cary: (Enter a brief summary for this request. It should reflect to others to quickly understand the business reason for it. Characteristics in the distribution of the series of the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series (Enter any additional notes that may assist the approver the series of	(Note: non-@delaware guests must be approved through the Chief Station (Division/Unit) Teams workspace (Note: Organization type workspace does not permit guest members.)  nest level of Data classification? (Select the most appropriate data classification that will be maintained in this Teams workspace. Select the Data Classification more about classification categories. Data Classification Policy.)  I own this workspace? (This may or may not be the requestors agency. The alefix for the Teams workspace name.) Select from the dropdown list.  Pary: (Enter a brief summary for this request. It should reflect the workspace pro others to quickly understand the business reason for it. Character limit 255.)



Team description: (Optional - add a brief Teams workspace description, limit 255 characters.)

File Updated: May 2022