

November 03, 2023

TODAY

Weekend Printing Outage

From Noon Friday, Nov. 3rd until 6 AM Monday, November 6th

Complete any printing by noon. **Printing will be unavailable from DSHA devices after 12 PM.** DTI must disconnect printers from the DSHA Network and connect to the State Network. Detailed instructions will be provided on Monday 11/6 to re-establish printing on your State laptop.

Weekend System Outage

From 4:30 PM Friday, November 3rd until 6 AM Monday, November 6th

No one should log onto the network during this time. There will be several intermittent outages as all files are being transferred to the State network, which could cause any work in progress to be lost.

Using your State-issued computer could result in outages related to necessary re-starts off and on during the conversion.

Once migration is complete on Sunday, 11/5, the Early Adopter Group (EAG) will be asked to test and confirm that files are available and accessible. After successful testing, all DSHA will be notified that your systems are again available by 11/6.

Laptop Distribution Schedule

Date	Start Time	Location
Friday, Nov. 3	8:30 AM	Duncan Center Dover
	9:00 AM	Liberty Court Dover
	10:00 AM	Mifflin Meadows Camden
	10:00 AM	Clarks Corner Harrington
	11:00 AM	McLane Gardens Smyrna
	*12:00 PM	Hickory Tree Selbyville
	1:00 PM	Carvel Building Wilmington

It is necessary to report to your primary work location on the assigned date to receive your assigned computer. The onsite team will be available to assist you in confirming that you can log in to the equipment and provide a brief overview at your desk If you are unavailable during the

scheduled distribution time, your laptop will be placed at your primary desk location. You will receive detailed instructions on how to log in and seek further assistance. Please note that until further notice, your previous DSHA computer equipment will remain unconnected and stored at your desk.

Visit the [DSHA Resource Page](#) as we continue to add more content and job aids.

Thank you for your patience and cooperation as DTI prepares to
provide DSHA with IT support on

Monday, November 6th.