



4th Quarter | 2021

<https://office365.delaware.gov>



## Looking Back on 2021

**LOOKING BACK**  
2021 Accomplishments!

**OFFICE 365 - MESSAGE CENTER**

News to Know 365

**LET'S TALK ABOUT...**

Governance with MyHub

Wow! What a year it has been. After three years of migrating agency by agency, Office 365 Phase I and Phase II onboarding for all State Agencies was completed in September, in addition to the State-wide Public Folder migration. On October 25th, Skype for Business was formally retired for State employees. In December, the migration of SharePoint 2010 to SharePoint Online was completed, and throughout the year, several new services were introduced:

- Teams Live Events
- Shift App
- Forms App
- Archive Mailbox Services

In November, the MyHub Governance app was introduced to the Department of Technology and Information (DTI). DTI will pilot the app, then will begin deployment to other agencies in the 1st Quarter 2022.

For 2022 initiatives, check out the [Timeline](#) on the Office365 website to see what's coming next...

It looks like another busy year for 2022!

## Office 365 - Message Center NTK.365

Don't forget to check out the News To Know 365 (NTK.365) messages on the Office 365 website Message Center page. NTK.365 communications are only published to the [Office365.delaware.gov](https://office365.delaware.gov) website. NTK.365 messages will focus on new services and features available. Most recently, you will find information on:

- NTK.365 #0018 - Teams - [New Presenter Modes](#)
- NTK.365 #0019 - Teams - [PowerPoint Live Annotation Tools](#)

Visit each NTK.365 link above to view details and learn about each new feature or update.

The [Office 365 Message Center](#) maintains all Office365 communications.

## Let's Talk About Governance...

A new governance service is coming to Microsoft Teams. It is called "**MyHub US Gov**", a.k.a. MyHub. MyHub is one service of AvePoint Online Service (AOS) cloud governance suite currently being piloted within the Department of Technology and Information.

MyHub will help automate governance of Teams accounts by providing inactivity review, membership review, ensuring two-owner requirement, and Teams name enforcement (i.e., consistently begin with an agency acronym to easily identify ownership). MyHub will also provide a workflow and an approval process to archive, delete, change contacts, and restore an Archived Teams workspace. Additionally, for users with authority to request a new Teams workspace, the request workflow will move from a ServiceNow service catalog item to a request process within the MyHub app.

Beginning in Q1 of 2022, the MyHub app will be deployed/enabled in an agency by agency strategy, similar to how Phase I and Phase II were.

### O365 Resources and Learning Links

[Office365 Website](#)

[O365 Applications](#)

[Message Center](#)

[Learning Pathways](#)

[Training Resources](#)

Want to know more about the Office 365 Project? Need an Office 365 Cheat Sheet? Have time for a 5-minute Learning Opportunity? Check out the links above!

Email [Project\\_o365@delaware.gov](mailto:Project_o365@delaware.gov) with suggestions for learning event topics or ask questions you may have regarding Office 365 products or features.

Email: [Project\\_o365@delaware.gov](mailto:Project_o365@delaware.gov) | Website: [office365.delaware.gov](https://office365.delaware.gov)

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